

VMEA/VEMEA Professional Development Grant

Virginia Music Educators Association Virginia Elementary Music Educators Association

The VMEA/VEMEA Professional Development Grant is offered to support the endeavors of elementary general music teachers in the state of Virginia. The Grant is designed to encourage educators within a district to work together for the betterment of the students of that VMEA district. Three grants of up to \$500 may be awarded.

Eligibility

- Full or part-time music teachers of elementary grades in Virginia
- Virginia Music Educators Association member

Eligible activities include, but are not limited to, the following:

- Artist residencies
- Special projects
- Workshops
- Master classes
- Festivals

Guidelines

1. The grant is designed to provide support for a specific project and not intended to support components of an on-going program (e.g. chorus/ensemble uniforms, concert folders, music, instruments).
2. The grant may be used to purchase supplies or cover transportation costs if these are components of a specific project.
3. Programs that demonstrate collaboration with other music professionals are highly encouraged.
4. The grant cannot be used to compensate school or PTA/PTO personnel with the exception of custodial or building security personnel.

Selection Process

VMEA/VEMEA Professional Development Grant recipients shall be selected by a committee of VEMEA members.

The VMEA/VEMEA Professional Development Grant will be awarded in December, 2014 for implementation of projects in during the months of January to May, 2014. All paperwork must be turned in by June 1, 2014.

Grant recipients shall file a VMEA Event report with the VMEA Treasurer within 7 days of the conclusion of the activity. Grant recipients will receive reimbursement funds once the Event Report is submitted. Grant recipients shall submit a summary report and a duplicate of the VMEA event report to the grant committee within 30 days of the conclusion of the project.

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Application Deadline

Application and support materials must be postmarked no later than November 15, 2013. Grant applications can also be submitted, in person, at the VMEA in-service conference on November 21- 23, 2013. Three copies of the application and supporting materials should be mailed to:

VMEA/VEMEA Professional Development Grant Committee
C/O Jason Kriner
Clara Byrd Baker Elementary School
3131 Ironbound Rd.
Williamsburg, VA 23185

Application and Supporting Material Guidelines

(Application not following guidelines will be disqualified)

1. Each application must:
 - a. Be typed, double spaced with one inch margins, at least a size 10 point font.
 - b. The proposal narrative may be no more than three pages.
 - c. In order to facilitate "blind scoring" do not use your name or your school's name in your proposal narrative. The top of each page of the proposal narrative must have the proposal name on the left and the page number on the right.
 - d. Submit paper-clipped original proposal narrative- with cover sheet and 5 stabled proposal narrative copies without cover sheet. Applications may include attachments, such as copies of catalog pages or web site pages that describe the materials that will be used. Please make sure that attachments are included with all copies of your proposal.
2. Detailed description of the project or activity.
3. Description and number of students/teachers that will be served.
4. Description of the goals and plans for the project including a schedule of events and a timeline.
5. Project expectations.
6. Project budget (Please list other funding sources if applicable).
7. Biographical material on artistic personal leading project or activity (Maximum 1 page per person).
8. School division and district background (e.g. location, demographics, number of students served).

Grant Scoring	
1-20	The degree the program will be beneficial and inclusive
1-10	The degree the program serves a large group of students/teachers
1-15	The degree the goals are appropriate, realistic, and measurable.
1-15	The degree the expectations are clear and realistic
1-15	The degree the budget is clear and effective use of resources
1-15	The degree the clinician is qualified and appropriate for the project
1-25	The creativity or innovative nature of the project

VMEA/VEMEA Professional Development Grant Application

Title of Grant _____

Amount Requested (Maximum of \$500) _____

Teacher submitting proposal _____

NAfME ID Number _____ Exp. Date _____

Teacher Home Address _____

Teacher Home Phone _____

Teacher E-mail _____

School Name _____

School Street Address _____

School City, State, Zip code _____

School Phone No. _____

Check one: Public Private Parochial Home School

Jurisdiction/County in which your school is located _____

VMEA District _____

VEMEA District Representative _____

Signature of Principal _____

Maximum three-sentence description of the project or activity.
